



Baldor Specialty Foods, Inc.

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3/12/2020

Re: Coronavirus (COVID-19) Outbreak Update

Dear Baldor Community,

Thank you all for your continued partnership and belief in us as your food provider. With the rise in anxiety and concern over the past few days, we want to assure you we are doing everything in our power **to prevent any disruption in service**. We know our industry will undergo pressure, and we will be here, with you, through the entire journey.

At Baldor Specialty Foods, the health and safety of our customers and employees is our top priority. Like all businesses, we are closely monitoring the coronavirus (COVID-19) outbreak. As information becomes available from the CDC and other industry experts, we are actively following all guidelines and directives. We wanted to provide you with an update on the actions we are taking in response to the outbreak.

As a reminder, United Fresh, our Produce Association in Washington D.C. states, "It is important to note that there is no evidence that fresh food, or any other product or material can transmit the virus."

As a leader in food safety and as an SQF level 2 certified company, we continue to make sure our rigorous GMP's are strictly followed and have put additional measures into place that include:

- Providing photographic delivery receipt options for customers without human contact
- Equipping our drivers with sanitation supplies and additional protective health equipment.
- Our drivers will replace food safety gloves after each delivery
- Reinforcing our existing training on effective handwashing and the use of personal protective equipment
- Reminding team members to stay home from work if they are sick
- Implementing heightened facility sanitation practices, which includes making sure surfaces and work areas are constantly being sanitized
- Installing dozens of additional hand sanitation stations
- Employees who have traveled to impacted areas will be self-quarantining in their homes for 14 days
- We are closing our facilities to any visitors and canceling work trips, events, and outside functions for the foreseeable future
- Deploying alternate working establishments and promoting working from home

In anticipation of supply chain disruptions on imported items, we will take necessary steps to provide appropriate substitutions wherever possible.

Again, we will make every effort to keep it business as usual for our customers.

We are in this together and together, we will get through this.

Sincerely,

Michael Muzyk
President